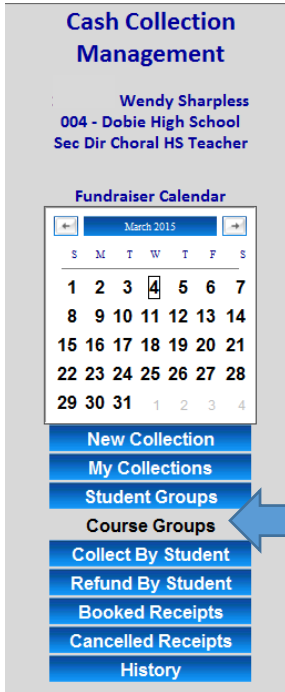# Creating a Course Group

Course Group feature further defines the scope. When creating a course group it will allow you to group classes you teach and/or other staff classes. When naming this group you will want to enter a title that is meaningful and reference the course group created.

Select Course Group

From the **Class** drop down, select the class you want to include in your group

Add a title in the **New Group Name**

Select **Add To Group**

The **Course Group** name created and class you selected appear

Continue adding classes by using the **Class** drop down

Choose your course group from the **Existing Group** drop down, and select **Add To Group**

Other Teacher's Classes is also an option if needed

Continue adding classes until you complete the **Course Group**

You can also add individual students to a course group by utilizing the same process under the **Student Group** feature